

CHILD OKEFORD PARISH COUNCIL

Minutes of the Child Okeford Parish Council Meeting held on 4th April 2022 at Child Okeford Community Centre at 7.00pm

Present

Cllr. K Baird, Cllr. K Knapton, Cllr. Sylvia Holdeman, Cllr. Mark Kerridge, Cllr. Tim Cotton and Cllr. Robert Smith

In Attendance: Philippa Tandoh – Parish Clerk
Alan Blundell – Footpaths Officer
4 Members of the Public

Apologies for absence were received from:

Cllr. M Giles and Ward Cllr. Jespersen

22.04.01 To Receive Declarations of Interest in Matters on the Agenda

None to report.

22.04.02 Confirmation of the Minutes of the Parish Council Meeting held on the 7TH MARCH 2022.

The Council **RESOLVED** to approve the Minutes of the Annual Parish Council Meeting held on 7th March 2022.

Proposed: Cllr. K Baird **Seconded:** Cllr. R Smith

22.04.03 To Discuss Matters arising from the previous Minutes

- a. The fallen road sign at The Hollow has been reported.
- b. Reserve funds are now introduced for 'Website Update'
- c. A dedicated planning page is now available on the website
- d. Contact details have been received for the Secretary of the village allotments and details will be published on the village website.
- e. The case for the road surface and spring at Haywards Lane/Station Road are still not marked as complete. The Clerk has asked for an update but is yet to receive a reply.

22.04.04 Public Participation

- a. A member of the public refers back to the February meeting, when a planning application at Melway Lane was discussed. She asks the Council why some planning applications are not thoroughly discussed at meetings. The member of the public also notes she has been informed that a planning application is next door to a Councillor's property, then the Councillor should declare an interest in a planning application. Finally, she also wishes to inform the Parish Council that replies were made in a timely manner to the Dorset Planning Enforcement Officer.
Cllr. Smith responds that the consultation expiry period for applications is very short to allow all applications to be discussed at meetings and therefore Dorset Council require a reply prior to a meeting.
- b. A member of the public discusses the Village Design Statement and highlights the need for sustainable, eco-friendly and affordable housing whilst maintaining the village character and the lack of urbanisation through the village.

22.04.05 Ward Councillor Information

- a. Cllr. Jespersen's quarterly report is expected in the next month. Cllr. Jespersen was not present for the meeting but is available for any queries from both the Council and public by email.

22.04.06 Footpaths Report

- a. The Footpaths Officer gives his annual report. Please see on page 72.

22.04.07 Tree Matters

- a. A Tree Preservation Order was confirmed to be placed on a tree at Land Opposite 17 Portman Drive on 16th March 2022.

22.04.08 Highways Matters

- a. Confirmed closure of Duck Street and Okeford Road between Hanford and Child Okeford on 23rd April between 9:30-15:30.
- b. Confirmed closure of Lower Common Road, Child Okeford on 7th April between 09:30-15:30.
- c. Proposed closure of Ridgeway Lane between 31st May and 11th June. The road will be closed daily between 07:00-17:00, it will be open overnight. During the closure periods there will be no on street parking available. Access to properties and business will be maintained as appropriate.
- d. Proposal to close Lower Road, Manston between St Nicholas Church and Manston Farmhouse on 11th May 2022 between 09:30-15:30.
- e. Cllr. Smith notes that the High Street was marked out for resurfacing and some holes have been crudely filled but some marked holes have not.

ACTION: Clerk to report to Dorset Highways.

22.04.09 Neighbourhood Plan/Village Design Statement

- a. Cllr. Knapton attending a Neighbourhood Plan training course. Although a Village Design Statement could be beneficial to the village, she reports that a Neighbourhood Plan may be more beneficial. A Neighbourhood Plan would take around 3 years to complete and cost around £10,000 with funding available.

The Meeting is suspended at 19:38 and re-opened at 19:40.

Within the neighbourhood plan, sites are required to be identified for future housing which may cause some contention.

Cllr. Knapton will distribute the slides to the Council and Cllr. Kerridge offers to discuss with a contact at Sturminster Newton Council.

ACTION: Add to the Agenda for the next meeting.

22.04.10 Planning Matters

- a. To Receive Decisions of Dorset Council
 - i. **P/HOU/2022/00380 Gold Hill House, Gold Hill, Child Okeford, DT11 8HF**
Proposal: Erect Single Storey Extension **Decision: Granted**
 - ii. **P/RES/2021/01582 Land Off Haywards Lane (West of Allen Close) Child Okeford**
Proposal: Erect 26 No. Dwellings (Reserved Matters application to determine layout, scale, appearance and landscaping, following the grant of Outline Planning Permission No. 2/2019/0318/OUT)
Decision: Refused
 - iii. **P/FUL/2022/00061 Agricultural Buildings at Child Okeford Manor House, Child Okeford, DT11 8EE/**
Proposal: Conversion & extension /alterations of 2no. agricultural buildings to form 2no. units of residential accommodation to be ancillary to Manor House, including landscaping & associated works. **Decision: Withdrawn**
 - iv. **P/LBC/2021/02317 The Olde House, High Street, Child Okeford, DT11 8EH**
Proposal: Installation of PV solar panels on outbuilding & carry out associated alterations.
Decision: Granted.
- b. To Consider Planning Applications
 - i. **P/CLP/2022/01859 Cross House, The Cross, Child Okeford, DT11 8ED**
Proposal: Certificate of Lawfulness for alterations to fenestration and doors, demolition of first floor extension and reinstatement of roof to single storey extension.
The Clerk notes the Parish Council are only notified of Certificate of Lawfulness applications for information purposes only. The Council cannot submit comments for this application.
- c. To Consider Planning Appeals – None to report.
- d. Other Planning Matters – None to report.

22.04.11 Finance, Accounting and Administration Matters

- a. To Approve the Schedule of Payments
The Council **RESOLVED** Approval of the Payments Schedule and total amount of £1086.89 for MARCH 2022.
Proposed: Cllr. R Smith **Seconded:** Cllr. T Cotton
- b. To Approve the Statement of Accounts to 31.03.2022.
The Council reviewed and **RESOLVED** to approve the Statement of Accounts to 31.03.2022.

- Proposed:** Cllr. R Smith **Seconded:** Cllr. K Knapton
- c. To Consider a Quotation to Update the Village Website
 The Council **RESOLVED** to approve a quotation from Parrot Creative to update the village website at the cost of £646.50 plus VAT. The funds will be drawn from Website Costs (H4) and Website Fund Allocated Reserve.
Proposed: Cllr. R Smith **Seconded:** Cllr. S Holdeman
- d. To Consider a Request from Landowner to Fund £350.00 for Highway Declaration of Footpath
 The Council **RESOLVED** to approved the request of £350.00 for Highway Declaration of Footpath. The funds will be drawn from budget E2 Footpaths.
Proposed: Cllr. K Baird **Seconded:** Cllr. R Smith
- e. To Arrange the Dates for the Public to view the Parish Council Accounts.
 The Council **RESOLVED** to approve the dates of 1st July 2022 to 12th August 2022. The Accounts will be available to view by arranged appointment by contacting the Clerk.
Proposed: Cllr. R Smith **Seconded:** Cllr. K Knapton

22.04.12 Correspondence and Information

- a. A Correspondence Report was circulated prior to the meeting and no further discussion was needed. Please see attached on page 71.

22.04.13 Matters of Interest

- a. Cllr. Cotton confirms details of events taking place in the village for the Platinum Jubilee in June. On Thursday, there is to be a bell peal ring in the morning at St Nicholas Church. In the evening around 9.45pm, a beacon is being lit at Shroton on a hill belonging to the Ranston Estate who have welcomed Child Okeford residents to join as a beacon on Hambledon Hill was not possible. There will be transportation available for those who do not wish to climb the hill. For those who wish to not climb the hill, an event will also be taking place at The Cross. A choir is being organised by a member of the public to sing both at the hill and at The Cross. On Sunday, a procession through the village will start at The Saxon Inn, to The Baker Arms and The Cross and finally to the Recreation Ground for a picnic and rounders match. The fundraising group may request some funds from the Parish Council, to be determined in time for consideration at the next meeting.
- b. Cllr. Holdeman notes that there are some safety concerns of residents leaving the surgery car park due to cars parking close to the junction.

22.04.14 Confidential Matter relating to Clerk (Press & Public to Leave Meeting)

- a. The Council **RESOLVED** to approve an increase to the Clerk pay scale in line with the NALC Pay Scale for 2021/22. This pay will be backdated to April 2021.
Proposed: Cllr. T Cotton **Seconded:** Cllr. M Kerridge

The next meeting of the Parish Council will be the Annual General Parish Council Meeting held on Monday 9th May 2022.

The Chairman declared the meeting closed at 20.11pm

Signed Dated

Chairman of the Council

Correspondence Report

Correspondence received to the Clerk between 01/03/2022 – 28/03/2022

Date:	Received From:	Regarding:
01/03/2022	Rosie Darkin-Miller	Details of Internal Audit 21/22
01/03/2022	Dorset Planning	Hearing Notice P/RES/2021/01582
02/03/2022	ICO	ICO Renewal Confirmation
02/03/2022	Dorset Rangers	Gate Pricing
06/03/2022	Resident	Planning Query
08/03/2022	BeeWayzz	Bee Conservation Initiative
08/03/2022	Dorset Highways	Proposed Closure – Lower Road
09/03/2022	Dorset Highways	Proposed Closure – Okeford Road
09/03/2022	Dorset Planning	Enforcement Query
10/03/2022	Resident	Village Farm Names
10/03/2022	Dorset Planning	Hearing Speaker Confirmation
14/03/2022	Parrot Creative	Quotation for Website
14/03/2022	Dorset Highways	Proposed Closure – Duck Street
14/03/2022	Dorset Council	SLA Invoice
16/03/2022	Dorset Highways	Confirmed Closure – Lower Road
16/03/2022	Dorset Tree Team	TPO Confirmation
19/03/2022	Resident	Village Design Statement
21/03/2022	Dorset Rangers	Updated Gate Pricing
22/03/2022	Tarrant Monkton PC	Reference Request
23/03/2022	Dorset Planning	P/CLIP/2022/01859
24/03/2022	Resident	Planning Enforcement Issue
25/03/2022	Resident	FWD: Highways Report (The Hollow)
25/03/2022	Resident	Telecommunications Mast
27/03/2022	Rosie Darkin Miller	Confirmation of IA date
27/03/2022	PKF Littlejohn	2021/22 AGAR Information

Footpaths Officer Report

We have had another good year for Rights of Way. Two new gates have replaced stiles either side of Southfield Lane. This has enabled another stile free route to be established from the village to the river.

The ongoing problem of mud by the cattle barn on Footpath 12, between Crate and Common Drove, has been solved by diverting the cattle waste through a pipe and covering it over with hardcore.

The local farmer has moved gates around so as to allow his cattle to run in any one of three fields. This has been done with the co-operation of the landowner at Gold Hill Organic Farm. There are plans to replace the stiles on the footpath joining these fields to the Shaftesbury Road. Hopefully a permissive path through the adjacent wood will be created to bypass the sheep pens. Three redundant metal gates have been removed from other locations and will be re-sited on this footpath.

The new surfaced footpath (Apple Path) has proved a huge success and is well used. New fencing has been added on one side of this path and also to the short cut towards the river fields. Notices requesting horse riders to refrain from using the Apple Path are not always followed.

The walks booklet is still being well received and is available in the shop.

I would like to thank various members of the public for their valuable help with certain tasks on the footpaths.

Lastly, sincere thanks to Stuart Caldwell and Graham Stanley from the Countryside Rangers for their excellent service and help in maintaining our Rights of Way in good condition.

Alan Blundell – Rights of Way Officer