

QUEEN ELIZABETH II PLAYING FIELD CHILD OKEFORD CHARITABLE TRUST

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**Minutes of a Meeting of the Trustees held on Monday 3rd. DECEMBER 2018
held after the Parish Council Meeting in the Community Centre.**

Trustees Present

Kirsty Baird (Chairman), Martin Rudd (Vice-Chairman), James Chetwode, Mary Giles, Michael Hepburn, Sylvia Holdeman, Sherry Jespersen and Robert Smith.

Apologies for Absence: Philip Blake

Also Present: None

Clerk to the Trustees: Mal Derricott

1. Confirmation of the Minutes of 5th. November 2018

The Minutes of the Meeting held on 5th. November 2018 were confirmed as a true and correct record of the meeting.

2. Matters Arising from the Minutes not on the Agenda - None

3. Financial Matters

a) Approval of the Schedule of Payments

The Trustees approved the schedule of payments of £ 850.94 – see attached on page 68.

b) Statement of Accounts to 31st. October 2018

The statement of Accounts to 31.10.2018 was reviewed and approved. See attached on page 69.

c) CORGI Fund raising – No report

d) Draft Annual Budget 2019/2020

A draft budget was circulated to Trustees prior to the meeting.

The Trustees approved the budget for 2019 see attached on page 70.

Proposed: Martin Rudd

Seconded: Kirsty Baird

4. Playing Fields Maintenance

The Health and Safety Playground Inspection reports for November have been received from the contract groundsperson.

5. **Matters relating to the Children's Playground**
There is still a small hole in the play surface that needs repairing. It will be dealt with as soon as possible.
6. **Community Centre Management Committee Report and Follow Up**
Repairs have been carried out on the Community Centre.
The Charity registration currently being worked on.
A Family Ceilidh to raise funds for Community Centre and CORGI has been organised for Friday 7th. December in the Community Centre.
7. **Child Okeford Recreation Ground Improvements (CORGI Project)**
The application to Sport England is progressing for the Pump Track.
8. **Any Other Matters of Interest - None**

The next Meeting of the Trust will be the be held on **MONDAY 7th. JANUARY 2019** at the Community Centre immediately following the Parish Council Meeting

The Chairman closed the Meeting at 8.50pm.

Signed **Dated**

NOTE: These minutes will not be formally approved until signed to that effect by the Chairman at the next Meeting

