

QUEEN ELIZABETH II PLAYING FIELD CHILD OKEFORD CHARITABLE TRUST

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Minutes of a Meeting of the Trustees held on Monday 2nd. JULY 2018 held in the Community Centre immediately following the Parish Council Meeting.

Trustees Present

Kirsty Baird (Chairman), Martin Rudd (Vice-Chairman), Philip Blake, Mary Giles, Sylvia Holdeman, Sherry Jespersen and Robert Smith.

Also Present: 1 Member of the Public

Clerk to the Trustees: Mal Derricott

Apologies for Absence: Michael Hepburn and James Chetwode

1. Confirmation of the Annual General Meeting Minutes of 4th. JUNE 2018
The Minutes of the Meeting held on 4th. JUNE 2018 were confirmed as a true and correct record of the meeting.

**2. Matters Arising from the Minutes not on the Agenda
Items 10a & b still need to be actioned**

3. Financial Matters

a) Community Centre now has a new committee as follows:

John Derricott – Chairman
Kirsty Baird
Abi Rudd
Andrew Stevenson-Hamilton
Karen Knapton
Ursula Taxis

The Inaugural meeting has been held and discussion about several urgent maintenance issues that need resolving was undertaken. The centre has been re-decorated, and a new cooker hob is required, and other general maintenance items need tackling.

The Trustees approved the purchase of a cooker hob and installation up to a maximum £120.

3. Financial Matters (continued)

Community Centre maintenance – The Trustees approved the expenditure for paint for the decorating of the inside of the community and replacement lock for the cleaning cupboard and agreed to reimburse Kirsty Baird and John Derricott for the costs.

The Trustees approved expenditure for general maintenance as per the agreed terms and conditions for the Community Centre Management Committee.

b) **The Trustees approved the schedule of payment at a total cost of £769.94 – See attached on page 46.**

c) **Statement of Accounts and Budget Review to 30th. May 2018 was examined and approved by the Trustees – See attached on page 47.**

d) **CORGI Fund raising** – Kirsty Baird handed in £115.50. This was raised from the After-School Café (17 May /7 June /14 June) £95.50 and from the Hey Day ‘Guess the Name of the Puppy’ Competition £20.

4. **Playing Fields Maintenance**

The Health and Safety Playground Inspection reports for June were received from the contract groundsperson and noted by the Trustees.

5. **Matters relating to the Children’s Playground**

There is a small hole in the play surface that needs repairing.

The new picnic table in the play area has been well received and the funding was provided by the Hey Day funds.

6. **Community Centre Management Committee Report and Follow Up**

a) A Report was received from the first meeting of the new Community Centre Management Committee.

7. **Child Okeford Recreation Ground Improvements (CORGI) Project Feedback**

At Hey Day CORGI had a stall and put out some questionnaires to establish the need for a Pump Track for the recreation ground. Many signatures were received. Application will go to Sport England for a grant of £40000 for the Pump Track submitted shortly. A request will be made to the Parish Council for a grant of £3000 to £5000 for funding if the application is successful.

The Trustees agreed that an application for a grant will be made to the Parish Council for an amount of £3000 to £5000 so that it can be submitted in the funding application form.

ACTION Clerk to write formally to the Parish Council Meeting in September.

8. Any Other Matters of Interest

- a) Bob Smith – Circular received from Football Association re: Funding
- b) Bob Smith – It was noted that the Trust will be making a charge on the Parish Council for hire of the Community Centre as the Trustees have a duty to maximise the use of the community centre and its income.

The Chairman closed the Meeting at 8.45pm

The next Meeting of the Trust will be held on MONDAY 10th. September 2018 at the Community Centre immediately following the Parish Council Meeting

Signed Dated

NOTE: These minutes will not be formally approved until signed to that effect by the Chairman at the next Meeting