

# QUEEN ELIZABETH II PLAYING FIELD CHILD OKEFORD CHARITABLE TRUST

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**Minutes of the Meeting of the Trustees held on Monday 14<sup>th</sup>. MAY 2018 held in the Community Centre at 9pm.**

## **Trustees Present**

Kirsty Baird (Chairman), Philip Blake, James Chetwode, Mary Giles, Michael Hepburn, Sylvia Holdeman, Sherry Jespersen, Martin Rudd and Robert Smith.

**Clerk to the Trustees:** Mal Derricott

## **Apologies for Absence:**

### **106. Confirmation of the Minutes of 26<sup>th</sup>. MARCH 2018**

The Minutes of the Meeting held on 26<sup>th</sup>. MARCH 2018 were confirmed as a true and correct record of the meeting.

**Proposed:** Robert Smith

**Seconded:** Kirsty Baird

### **107. Matters Arising from the Minutes not on the Agenda**

None

### **108. Financial Matters**

a) The schedule of payments to a total of £1131.96 was approved as follows:

Cheques signed between Meetings (30.04.18)	£814.00
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Cheques Signed at this Meeting	£317.96
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**See attached on page**

b) Statement of Accounts and Budget Review – Not yet available

c) The Trustees **APPROVED** the addition of the Clerk to the Trustees as a signatory on the NatWest Bank Account to access bank statements and online banking.

d) Report on CORGI Fund Raising – Kirsty Baird handed over a cheque to £352.10 from After School Cafes and Sunday Breakfast.

### **109. Playing Fields Maintenance**

The Health and Safety Playground Inspection reports for April were received from the contract groundsperson and noted by the Trustees.

### **110. Matters relating to the Children's Playground**

Several Trustees, their relatives and children enjoyed a day in the sunshine painting the play equipment. This was gratefully accepted, and thanks were given to all those involved for an excellent job.

- 111. QE11 Trust Registration with the Charity Commission**  
This item is deferred pending negotiations with Fields in Trust regarding extension and improvements to the Community Centre.
- 112. Community Centre Management Committee Report and Follow Up**
- a) Martin Rudd has drafted a Heads of Agreement document.  
The **TRUSTEES APPROVED** the Heads of Agreement, subject to minor amendments, and it was agreed to re-submit the final copy to the Annual General Meeting of the Trust to be held on 4<sup>th</sup>. June.  
See attached on page
  - b) The **TRUSTEES Approved** that the Community Centre room hire charge for council use should be met from council funds.
- 113. Child Okeford Recreation Ground Improvements (CORGI)**
- a) The Trustees re-iterated that the painting of the play equipment was an excellent job.
  - b) Kirsty Baird reported that an application for funding has been submitted to Hall and Woodhouse Brewery for an outdoor table tennis table for the recreation ground.
- 114. Any Other Matters of Interest**  
Sylvia Holdeman reported that the gate from the recreation ground to the school does not automatically close.  
**ACTION Ask local contractor Paul Corbett to replace the spring.**

**The Chairman closed the Meeting at 9.20pm**

**The next Meeting of the Trust will be the ANNUAL GENERAL MEETING and will be held on MONDAY 4th. June 2018 at 7pm at the Community Centre.**

**Signed ..... Dated .....**

***NOTE: These minutes will not be formally approved until signed to that effect by the Chairman at the next Meeting***