

QUEEN ELIZABETH II PLAYING FIELD CHILD OKEFORD CHARITABLE TRUST

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**Minutes of a Meeting of the Trustees held on Monday 5th. NOVEMBER 2018
held after the Parish Council Meeting in the Community Centre.**

Trustees Present

Kirsty Baird (Chairman), Martin Rudd (Vice-Chairman), James Chetwode, Mary Giles, Sylvia Holdeman, Sherry Jespersen and Robert Smith.

Apologies for Absence: Michael Hepburn and Philip Blake

Also Present: None

Clerk to the Trustees: Mal Derricott

1. Confirmation of the Minutes of 8th. October 2018

The Minutes of the Meeting held on 8th. **October 2018** were confirmed as a true and correct record of the meeting.

2. Matters Arising from the Minutes not on the Agenda - None

3. Financial Matters

a) Approval of the Schedule of Payments

The Trustees approved the schedule of payments of £309.31 – see attached on page 65.

b) Statement of Accounts to 30th. SEOTEMBER 2018

The statement of Accounts to 30.09.2018 was reviewed and approved. See attached on page 66.

c) CORGI Fund raising

The Proceeds of the OktoberFest, After School Café and Sunday Breakfast - £705.04

Prize for Runner-up in the Best Large Village Competition £50

Child Okeford Centre for Care and Learning – Donation - £50

d) Draft Annual Budget 2019/2020

A draft budget was circulated to Trustees prior to the meeting

The Trustees approved the draft budget for 2019 see attached on page 67.

4. **Playing Fields Maintenance**
The Health and Safety Playground Inspection reports for October have been received from the contract groundsperson.
5. **Matters relating to the Children's Playground**
There is still a small hole in the play surface that needs repairing. It will be dealt with as soon as possible.
6. **Community Centre Management Committee Report and Follow Up**
No meeting has been arranged but there is one booked this week
A Family Ceilidh to raise funds for Community Centre and CORGI has been organised for Friday 7th. December in the Community Centre.
7. **Child Okeford Recreation Ground Improvements (CORGI Project)**
The application to Sport England is progressing.
8. **Any Other Matters of Interest**

The next Meeting of the Trust will be the be held on **MONDAY 3rd. DECEMBER 2018** at the Community Centre immediately following the Parish Council Meeting

The Chairman closed the Meeting at 8.45pm.

Signed **Dated**

NOTE: These minutes will not be formally approved until signed to that effect by the Chairman at the next Meeting