

# QUEEN ELIZABETH II PLAYING FIELD

## CHILD OKEFORD CHARITABLE TRUST

Charity Registration No: 1181908

2 Aplands Close, Child Okeford, Blandford DT11 8HR

Tel: 01258 722078

Email: [clerk@childokeford.org](mailto:clerk@childokeford.org)

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### Minutes of the Trustees held on Monday 6<sup>th</sup>. January 2020 after the Parish Council Meeting in the Community Centre at 8.05pm

#### Trustees Present

Kirsty Baird (Chairman), Mary Giles, Karen Knapton, Leo Tandoh, Mark Kerridge, Tim Cotton and Sylvia Holdeman

**Apologies for Absence:** Robert Smith

**Clerk to the Trustees:** Mal Derricott

#### 1. Confirmation of the Minutes of 9<sup>th</sup>. December 2019

The Minutes of the Meeting held on 9<sup>th</sup>. December 2019 were confirmed as a true and correct record of the meeting, subject to an amendment to Min 6. – the felled tree was a Horse Chestnut not Sycamore

#### 2. Matters Arising from the Minutes not on the Agenda - None

#### 3. Financial Matters

##### a) Approval of the Schedule of Payments

The Trustees approved the schedule of payments of £314.75

See page 120.

##### b) Statement of Accounts to 30<sup>th</sup>. November 2019

The statement of Accounts to 30.11.2019 were reviewed and approved.

See attached on page 121.

#### 4. Playing Fields Maintenance

**Trade Rubbish Bags – The** Contract Groundsperson has requested more waste bags. The Clerk to order.

#### 5. Playground Matters

a) The Health and Safety Playground Inspection reports for December have been received from Leo Tandoh.

Concern for 4 swing seats and it was felt that they should be replaced.

It was agreed that Leo Tandoh will contact companies to replace the swing seats and chains and therefore it was agreed to obtain 3 quotes.

b) Play surface – The Clerk will order topcoat kit again for the play surface.

- c) Kirsty Baird agreed to contact Wickstead Leisure for costs for play surface section replacement and climbing frame parts.

**6. Recreation Ground Matters - None**

**7. Community Centre Management Committee Report**

- Health and Safety Risk Assessment – Robert Smith agreed to investigate this. Refer to next meeting in February.

**8. Child Okeford Recreation Ground Improvements (CORGI Project)**

- Lantern making was not very well attended and the carol walk was cancelled due to very bad weather.
- £11360 in the CORGI funds.
- The CORGI Committee is beginning to organise the fund-raising events for this year. There is still a long way to go with fund raising and the target for this year is for French doors out to the field and decking.
- Concern was noted about the possible damage to the field when the marquee is erected. The committee were informed that there will be steel ramps for transport.

**9. Any Other Matters of Interest - None**

The next Meeting of the Trust will be held on **MONDAY 3<sup>rd</sup>. February 2020** at the Community Centre immediately following the Parish Council Meeting

**The Chairman closed the Meeting at 8.20pm.**

**Signed .....** **Dated .....**  
**Chairman of the QE 11 Playing Field Trust**