

QUEEN ELIZABETH II PLAYING FIELD CHILD OKEFORD CHARITABLE TRUST

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Minutes of a Meeting of the Trustees held on Monday 7th. JANUARY 2019 held after the Parish Council Meeting in the Community Centre.

Trustees Present

Kirsty Baird (Chairman), Martin Rudd (Vice-Chairman), Philip Blake, Mary Giles, Sylvia Holdeman and Robert Smith.

Apologies for Absence: James Chetwode, Michael Hepburn and Sherry Jespersen

Also Present: None

Clerk to the Trustees: Mal Derricott

1. Confirmation of the Minutes of 3rd. December 2018

The Minutes of the Meeting held on 3rd. December 2018 were confirmed as a true and correct record of the meeting.

2. Matters Arising from the Minutes not on the Agenda - None

3. Financial Matters

a) Approval of the Schedule of Payments

The Trustees approved the schedule of payments of £ 715.20 – see attached on page 73.

b) Statement of Accounts to 30th. November 2018

The statement of Accounts to 30.11.2018 was reviewed and approved. See attached on page 74.

c) CORGI Fund raising – See attached List of receipts on page 75.

Also £401.90 raised in December from Lantern workshop and procession and Homestart

£30 was also donated by Child Okeford Lunch Club from Christmas Fayre

4. Playing Fields Maintenance

The Health and Safety Playground Inspection reports for December have been received from the contract groundsperson.

When the weather improves, and the final league football match has been played then the hole in the goal mouth will be repaired.

5. Matters relating to the Children’s Playground

There is still a small hole in the play surface that needs repairing. It will be dealt with as soon as possible.

6. Community Centre Management Committee Report and Follow Up

Work already carried out:

- Door on the electricity meter box has been repaired – unable to get a replacement
- Repairs carried out to cleaning cupboard door and leaking disabled toilet
- 2 new hand dryers installed.
- New cooker hob installed
- Crockery and glassware replaced
- Heater repaired

Work required:

- Funds received from the previous Community Centre Committee of £2900 included a sum of £400 for the CORGI Project and this has now been accounted for.
- The committee feel that the addition of 2 more room heaters for the community centre are needed to make 6 heaters in total.
- Urgently required is an electrical Condition Report after the electrician found some defects when repairing one of the heaters.
- PAT (Electrical) tests will be required.
- The guttering on the community centre needs replacing
- The security light on the outside of the community centre needs repairing

The Charity registration currently being worked on.

7. Child Okeford Recreation Ground Improvements (CORGI Project)

The application to Sport England is progressing for the Pump Track.

8. Any Other Matters of Interest - None

The next Meeting of the Trust will be the be held on **MONDAY 4th. February 2019** at the Community Centre immediately following the Parish Council Meeting

The Chairman closed the Meeting at 8.50pm.

Signed Dated

NOTE: These minutes will not be formally approved until signed to that effect by the Chairman at the next Meeting

