

QUEEN ELIZABETH II PLAYING FIELD CHILD OKEFORD CHARITABLE TRUST

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Minutes of a Meeting of the Trustees held on Monday 10th September 2018 at 8.30pm in the Community Centre.

Trustees Present

Kirsty Baird (Chairman), Martin Rudd (Vice-Chairman), James Chetwode, Mary Giles, Sylvia Holdeman, Sherry Jespersen and Robert Smith.

Also Present: None

Clerk to the Trustees: Mal Derricott

Apologies for Absence: Michael Hepburn and Philip Blake

1. **Confirmation of the Minutes of 2nd July 2018**
The Minutes of the Meeting held on 2nd July 2018 were confirmed as a true and correct record of the meeting.
2. **Matters Arising from the Minutes not on the Agenda - None**
3. **Financial Matters**
 - a) **Approval of the Schedule of Payments**
The Trustees approved the schedule of payments of £248.95 – see attached on page 50.
 - b) **Statement of Accounts to 31 July 2018 and 31st August 2018**
See attached on pages 51 and 52
 - c) **CORGI Fund raising –**
The amount raised to 31st July 2018 is £5328.74 – See attached breakdown on page 53. **CHANGE DATE ON SCHEDULE!!!!**

4. Playing Fields Maintenance

The Health and Safety Playground Inspection reports for July and August have not yet been received from the contract groundsperson.

5. Matters relating to the Children’s Playground

There is still a small hole in the play surface that needs repairing. A local contractor had been contacted but did not respond and another local tradesperson is willing to undertake the work.

The Trustees APPROVED the appointment of another contractor willing to undertake the work.

6. Community Centre Management Committee Report and Follow Up

The committee is replacing and improving facilities at the community centre. It is a village asset and the council is the sole trustee so it was agreed there is a need to gradually make improvements.

**7. Approval of the QE11 Trust Safeguarding Policies for Adults and Children
See attached pages 54**

8. CORGI Project - Update

A grant of £50,000 for recreational facilities to include a pump track and other facilities will be applied for to The Community Asset Fund (Sport England).

Thanks were given to the Parish Council for approving a grant of £5000 towards this project

9. Any Other Matters of Interest

(a) Fields in Trust – Annual Subscription

The Trustees approved the request for £50 annual subscription to Fields in Trust

(b) It was agreed that an improved outside light is required for the Community Centre entrance and approved by the Trustees.

(c) It was agreed that a report from the Trustees should be submitted to the Council who is the sole trustee. Refer a draft report to the next meeting of the Trust.

(d) Thanks to Kirsty Baird for the fund raising – she noted that she now has a team supporting her.

The Chairman closed the Meeting at 9pm.

**The next Meeting of the Trust will be the be held on MONDAY 8th. October 2018
at the Community Centre at 7pm prior to the Parish Council Meeting**

Signed Dated

***NOTE: These minutes will not be formally approved until signed to that effect
by the Chairman at the next Meeting***

