

QUEEN ELIZABETH II PLAYING FIELD

CHILD OKEFORD CHARITABLE TRUST

Charity Registration No: 1181908

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Minutes of a Meeting of the Trustees held on Monday 13th. MAY 2019 held after the Parish Council Meeting in the Community Centre at 8.10pm

Trustees Present

Kirsty Baird (Chairman), Martin Rudd (Vice-Chairman), James Chetwode, Mary Giles, Robert Smith, Karen Knapp and Mark Kerridge

Apologies for Absence: Sylvia Holdeman

Clerk to the Trustees: Mal Derricott

1. Confirmation of the Minutes of 1st. APRIL 2019

The Minutes of the Meeting held on 1st. APRIL 2019 were confirmed as a true and correct record of the meeting.

2. Matters Arising from the Minutes not on the Agenda - None

3. Financial Matters

a) Approval of the Schedule of Payments

The Trustees approved the schedule of payments of £2675.74
See page 88.

b) Statement of Accounts to 31st. March 2019 and 30th. April 2019

The statement of Accounts to 31.03.2019 and 30.04.2019 were reviewed and approved.

See attached on pages 89 and 90.

- c) **CORGI Fund raising** – CORGI has set up a separate bank account for fund raising and to draw out funds for events. The current funds in the Trust funds will remain in the Trust accounts earmarked for CORGI and then funds will be transferred into the trust bank account when necessary.

4. Playing Fields Maintenance

- a) The Health and Safety Playground Inspection reports for April have not yet been received from the contract groundsperson.
- b) Play surface has been repaired.
- c) Goal mouths on the field are yet to be repaired.
- d) A request has been received from a football club who want to create a temporary small pitch at the bottom of the field and use the existing pitch but no facilities. The Trustees agreed to this request.

- e) The Trust was recommended to have a tree health check at a cost of about £400.

ACTION The Clerk was requested to ask the Dorset Council Tree Officer if he/she could undertake a tree health check on the trees with existing TPO's on the recreation ground.

- f) A large horse chestnut tree came down last weekend and as a matter of health and safety urgent tree work was instigated and the whole tree was removed today at a cost of £420
- g) Play Area Inspection Report – no major issues noted.

6. Community Centre Management Committee Report

Following an electrical condition report it was noted that the power supply needed to be upgraded from 60amps to 100amps. This is an urgent matter and will be carried out shortly.

7. Child Okeford Recreation Ground Improvements (CORGI Project)

- a) **Pump Track** – the original plan is amended to have it located at the top of the field rather than the bottom of the field making it nearer to the car park and playground. Therefore, the path to get to it will be a lot shorter. This would possibly mean also a change in the location of the gate and reduce the overall cost. The Trust agreed to the change of location and the Sport England application for funding will be amended to cover the change of location and lower possible cost. Two members of the CORGI committee will have meeting with a representative of Sport England.
- b) **CORGI** is now formalized with a Chairman, funding, project planning etc. The Committee will now look for funding in several areas.
- c) An application will be made to Hall and Woodhouse for a noticeboard.

8. Any Other Matters of Interest

- a) The Committee is investigating the purchase of a TV licence and Public Performance licence for the Community Centre and recreation ground.
- b) The Clerk noted that the Charity Commission needs to be advised of the

ACTION changes in the Trustees following the recent local council elections.

The next Meeting of the Trust will be the **Annual General Meeting** and will held on **MONDAY 24th. JUNE 2019** at the Community Centre immediately following the Parish Council Meeting

The Chairman closed the Meeting at 9.15pm.

Signed **Dated**