

# CHILD OKEFORD PARISH COUNCIL

## Minutes of the Child Okeford Parish Council Meeting held on 6<sup>th</sup> June 2022 at Child Okeford Community Centre at 7.00pm

### Present

Cllr. M Giles, Cllr. K Baird, Cllr. Sylvia Holdeman, Cllr. Mark Kerridge, Cllr. Tim Cotton and Cllr. Robert Smith

**In Attendance:** Philippa Tandoh – Parish Clerk  
0 Members of the Public

### Apologies for absence were received from:

Cllr. Knapton, Ward Cllr. Jespersen and Alan Blundell (Footpaths Officer)

### 22.06.01 To Receive Declarations of Interest in Matters on the Agenda

None to report.

### 22.06.02 Confirmation of the Minutes of the Annual Parish Council Meeting held on the 9<sup>TH</sup> MAY 2022.

The Council **RESOLVED** to approve the Minutes of the Annual Parish Council Meeting held on 9<sup>th</sup> May 2022.

**Proposed:** Cllr. T Cotton **Seconded:** Cllr. M Giles

### 22.06.03 To Discuss Matters arising from the previous Minutes

- a. Works have been completed at Haywards Lane/Station Road junction and water is no longer leaking.

### 22.06.04 Public Participation

- a. Prior to the meeting, a member of the public emailed to thank the team who organised the Jubilee village events.

### 22.06.05 Ward Councillors Report

Cllr. Jespersen sent her apologies prior to the meeting.

### 22.06.06 Footpaths Report

- a. In his absence, the Footpaths Officer sent the following report. The broken kissing gate between the Glebe Field and Legal Lane has been mended. The stinging nettles on a number of paths have been strimmed. We are still waiting for the Rangers to come and clear the popular footpaths.

### 22.06.07 Tree Matters – Nothing to report.

### 22.06.08 Highways Matters

- a. Cllr Cotton recently passed through Buckland Newton who have introduced a pedestrian lane similar to a cycle lane which he thinks would be beneficial to Child Okeford  
**ACTION: Clerk to contact Buckland Newton Parish Clerk.**

### 22.06.09 Planning Matters

- a. To Receive Decisions of Dorset Council
  - i. **P/CLP/2022/01859 Cross House, The Cross, Child Okeford, DT11 8ED**  
Proposal: Certificate of Lawfulness for alterations to fenestration and doors, demolition of first floor extension and reinstatement of roof to single storey extension.  
**Decision: Split Decision (PC notified for informative purposes only)**
  - ii. **P/FUL/2022/00197 The Stables, Long Mead, Melway Lane, Child Okeford, DT11 8EW**  
Proposal: Demolition of existing stables and erection of 1 no dwelling.  
**Decision: Granted COPC Comment: Object**
- b. To Consider Planning Applications
  - i. **P/FUL/2022/02138 Misty Hollow, Okeford Rd to Hanford School, Access Road, Hanford, DT11 8HL**  
Proposal: Erect replacement dwelling.  
**PARISH COUNCIL OBSERVATION: No Objection**

- ii. **P/PABA/2022/02900 Chalk Pit Farm, Sandy Lane, Child Okeford, DT11 8EQ**  
Proposal: Erect 1 No. agricultural building for the storage of hay, straw, other bedding and machinery.  
(PC notification for informative purposes only – no opportunity to comment)
- c. To Consider Planning Appeals – Nothing to report.
- d. Other Planning Matters  
On the afternoon of the meeting, the Clerk received notification of application P/RES/2022/03207 which is the Reserved Matters application for the 26 dwellings at Land off Haywards Lane (West of Allen Close). The Clerk has requested an extension for this application so it can be discussed at the meeting on the 4<sup>th</sup> July. Members of the public currently have until 8<sup>th</sup> July to comment.

## 22.06.10 Finance, Accounting and Administration Matters

- a. To Approve the Schedule of Payments  
The Council **RESOLVED** Approval of the Payments Schedule and total amount of £7395.13 for MAY 2022.  
**Proposed: Cllr. M Kerridge      Seconded: Cllr. T Cotton**
- b. To Approve the Statement of Accounts to 31.05.2022.  
The Council reviewed and **RESOLVED** to approve the Statement of Accounts to 31.05.2022.  
**Proposed: Cllr. B Smith      Seconded: Cllr. M Giles**  
Cllr. Smith suggests that budget head 'Rangers SLA' be changed to 'Footpaths' at the next meeting.  
**ACTION: Clerk to add to the Agenda to be changed at the next meeting.**
- c. To Approve the Annual Audited Accounts to 31<sup>st</sup> March 2022.  
The Council **RESOLVED** to approve the Annual Audited Accounts to 31<sup>st</sup> March 2022, consisting of:
  - Annual Accounting Statement
  - Annual Governance Statement
  - Internal Audit Report**Proposed: Cllr. R Smith      Seconded: Cllr. K Baird**
- d. To Approve the Clerk's Responsibilities as Responsible Financial Officer  
The Council **RESOLVED** to approve the Clerk's Responsibilities as RFO.  
**Proposed: Cllr. R Smith      Seconded: Cllr. M Kerridge**
- e. To Update the 2022/23 Asset Register  
The Council **RESOLVED** to approve the Asset Register for 2022/23.  
**Proposed: Cllr. R Smith      Seconded: Cllr. M Giles**
- f. To Confirm the Value of Precept Approved for 2022/23  
The Council **RESOLVED** to approve the Value of Precept Approved in January 2022 as £22,385 for 2022/23.  
**Proposed: Cllr. R Smith      Seconded: Cllr. K Baird**
- g. To Approve Corrected Minute Reference 22.03.02.  
The Council **RESOLVED** to approve the Corrected Minute Reference 22.03.02. The date was changed from 10<sup>th</sup> January 2022 to 7<sup>th</sup> February 2022.  
**Proposed: Cllr. R Smith      Seconded: Cllr. M Giles**
- h. To Consider Replacement Footpath Gates at a Cost of £1965.  
The Parish Council wish to defer this Agenda item to the next meeting.

## 22.06.11 Correspondence and Information

- a. A Correspondence Report was circulated prior to the meeting and no further discussion was needed. Please see attached on page 70.

## 22.06.12 Matters of Interest

- a. Cllr. Cotton wished to thank all of the volunteers who helped with the Jubilee events in the village. He wishes to especially thank; Michael Salisbury, Sarah Salisbury, Clare Brace, Mark Heath, Tony Ireland and Xandra Cotton. For organising the choir, Sammy Upton. For organising the beacon, Emma House of Shroton.

- b. The Parish Council all wish to thank Cllr. Tim Cotton for organising the village events to mark such a special occasion for the village.
- c. There were multiple reports from villagers regarding fly-tipping at Southfield Lane just off Haywards Lane. Fly-tipping can be reported directly to Dorset Council through their website.  
**ACTION: Clerk to ensure waste has been reported.**
- d. Cllr. Holdeman met with the Community Highways Officer who is persevering with Dorset Council for The Hollow to be resurfaced.

**The next meeting of the Parish Council will be held on Monday 4<sup>th</sup> July 2022.**

The Chairman declared the meeting closed at 19.50pm

Signed ..... Dated .....

Chairman of the Council

## Correspondence Report

*Correspondence received to the Clerk between 02/05/2022 – 31/05/2022*

Date:	Received From:	Regarding:
05/05/2022	Resident	Website Query
05/05/2022	Dorset Highways	Haywards Lane Closure
06/05/2022	Resident	Query of Apparent Hollow Closure
10/05/2022	Internal Auditor	Audit Queries
11/05/2022	Highways	Melway Lane Surface Dressing
11/05/2022	Highways	The Hollow Queries
11/05/2022	Dorset Planning	Notification of P/FUL/2022/02138
13/05/2022	Gallagher Insurance	Jubilee Queries
15/05/2022	Internal Auditor	Audit Queries
17/05/2022	DAPTC	Renewal Information
18/05/2022	Highways	Jubilee Road Closures
20/05/2022	Internal Auditor	Draft IA Report
21/05/2022	Meyts Consulting	Shillingstone Railway – Haywards Bridge
23/05/2022	Resident	Report of Fly Tipping
23/05/2022	Resident	GDSF 2022 Query
25/05/2022	DAPTC	Beacon Lighting Guidance
25/05/2022	Internal Auditor	Final IA Report
27/05/2022	Resident	Defibrillator Grant Request (04.07.22 Meeting)