

QUEEN ELIZABETH II PLAYING FIELD

CHILD OKEFORD CHARITABLE TRUST

1 Rambler Cottages, Hammoon. Dorset DT10 2DA

Charity Registration No: 1181908

Email: clerk@childokeford.org

Minutes of the Trustee Meeting held on Monday 5th Feb 2024 after the Parish Council Meeting in the Community Centre at 8.30pm

Trustees Present:

Bob Smith, Barbara Ireland, Karen Knapton (Chair), Tim Cotton, Fran Griffiths, Mary Giles

Apologies for Absence: Mark Kerridge

Clerk to the Trustees: Laura Foulkes

To Confirm The Minutes of the Previous Meeting Held on 8th January 2024

The Trustees approved the minutes

Proposed: Trustee B Smith Seconded: Trustee B Ireland

To Consider Matters Arising from Previous Meetings Not on the Agenda

- New playground: Inspection report received. Trust aware of the tarmac lifting in one area.
- New gatepost - awaiting to completion

Finance & Administration

- **To Approve the Schedule of Payments for January 2024**

The Trustees approved the payment schedule for January 2024

Proposed: Trustee B Smith

Seconded: Trustee K Knapton

- **To Receive the Statement of Accounts to 31st January 2024**

The Trustees approved the Statement of Accounts for 31st January 2024

Proposed: Trustee B Smith

Seconded: Trustee K Knapton

Any Other Information:

- Leak in roof / damage to ceiling in Community Centre. Trustees will investigate the issue.
- Trustee T Cotton raises suggestions for playing field, to be brainstormed at the next meeting.

Confirmation of the Next Meeting

The next meeting will be held on Monday 4th March

The Chairman closed the Meeting at 8.45pm.

Signed **Dated**

Chairman of the QE 11 Playing Field Trust