

QUEEN ELIZABETH II PLAYING FIELD CHILD OKEFORD CHARITABLE TRUST.

Charity Registration No: 1181908

Email: clerk@childokeford-pc.gov.uk

www.childokeford-pc.gov.uk

Minutes of the Trustee meeting held on Monday 10th August in the Community Centre, immediately following the Parish Council Meeting.

Trustees present: Geoff Sparrow (Chairman), Tim Cotton, Richard Choat, Barbara Ireland, Mark Kerridge, Michael Salisbury.

Apologies for absence: Libby Pelly, Bob Smith.

Present: Jan O'Connell (Clerk).

1. To confirm the minutes of the meeting held on Monday 8th June 2026; The minutes were approved.

2. To consider matters arising from the previous minutes: See below:

3. A schedule of payments and summary of accounts to the end of June had been circulated by the Clerk:

-All payments were approved by the Trustees.

4. Playing Field and Playground Matters:

-A playground inspection was carried in July, the following action is to be taken:

-A team of volunteers will be repainting the climbing frame equipment, this to be carried out towards the end of August.

-The wooden equipment is showing signs of some splitting, this needs to be rubbed down, Mr Salisbury to look into carrying out this work.

-Metal plates need to be placed around the bottom of the poles of the wooden play equipment which is showing signs of damage caused by strimming the grass growing around the base of the posts.

-The hedge between the field and the school has grown too high and needs to be cut back to make it more manageable for the future.

-Worthy Groundworks are coming to look at the dip in the football pitch to assess what can be done to improve the level of the pitch.

-Geoff Sparrow has been watering the 80 trees that were planted on the field.

5. Community Centre:

-Barbara Ireland has obtained quotes for new roller blinds to be supplied and installed to the windows at the CC. The roller blinds were the most practical solution, as they would be able to cover the bi-fold doors when they were shut. The new blinds will be fire retardant.

-Quote from Ashley Blinds to supply and fit: £871.00 which includes a discount, lead time 4-6 weeks.

-Quote from Blinds Direct: Supply only £460.00

-The Trustees felt more confident with the quote to supply and fit and approved the quote from Ashley Blinds. Barbara Ireland to obtain an invoice to enable the Clerk to pay the required 50% deposit.

-The Trustees expressed their gratitude towards Jane McBeth, who raised £1k at Hey Day, which will contribute to the cost of the new blinds for the CC.

-The Piano has been given to someone who wanted it, it will be removed from the CC on 12th August.

-The carpet is to be removed as it is only used by the Cherubs Group, who will need to get mats for the Cherubs to sit on, this would be more hygienic.

-The Tractor shed is full of rubbish, a skip to be ordered to dispose of this rubbish and the carpet from the CC.

-The football club have requested that they be allowed to make improvements to the changing room to remove the old shower cubicle since the showers are disconnected and taking up space that is required for changing. Among the football team, there are experienced builders, they have prepared a schedule of work and risk assessments and have their own insurance to cover them whilst the improvements are made. This will make the area a much more useable space. They will ensure that all work completed is finished to a professional level. The changes will not require any structural changes to the building, only to internal free-standing walls and to a raised floor. The Trustees approved that the Football Team may carry out these improvements because they will improve the utility of the changing rooms and will not cost the trust any money.

-The Trustees approved that funds raised from Hey Day and Corgi, may be utilised to make improvements to the disabled toilet, quotes have been obtained, the Clerk to pay for the materials up front £800.00

-The Trustees for update the improvements plan for the CC.

-The Maintenance Schedule is up to date, the H&S checklist to be updated in September.

-The Trustees agreed that the entry code number needs to be changed on a monthly basis to improve security at the CC.

The meeting closed at 9.05pm, the next meeting will be held on the 5th October 2026.