

# QUEEN ELIZABETH II PLAYING FIELD CHILD OKEFORD CHARITABLE TRUST

Charity Registration No: 1181908

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## Minutes of a Meeting of the Trustees held on Monday 4<sup>th</sup>. FEBRUARY 2019 held after the Parish Council Meeting in the Community Centre at 8.50pm

### Trustees Present

Kirsty Baird (Chairman), Mary Giles, Sylvia Holdeman, Sherry Jespersen and Robert Smith.

**Apologies for Absence:** Martin Rudd, Philip Blake and Michael Hepburn

**Also Present:** 1 member of the public

**Clerk to the Trustees:** Mal Derricott

### 1. Confirmation of the Minutes of 7<sup>th</sup>. JANUARY 2019

The Minutes of the Meeting held on 7<sup>th</sup>. JANUARY 2019 were confirmed as a true and correct record of the meeting.

### 2. Matters Arising from the Minutes not on the Agenda - None

### 3. Financial Matters

#### a) Approval of the Schedule of Payments

The Trustees approved the schedule of payments of £128.00 as follows:

S. Lomas	Comm. Centre Cleaning	Chq. No.47	£78.00
COCCCL	Overpayment Refund	Chq. No. 48	£50.00

#### b) Statement of Accounts to 31<sup>st</sup>. December 2018

The statement of Accounts to 31.12.2018 was reviewed and approved.  
See attached on page 79.

#### c) To Appoint an Independent Examiner of the Accounts

The application for charity registration is now being processed and therefore there will be a requirement for independent examination of the accounts.

**ACTION** The Trustees will approach a person/s who live in the village and report back to the next meeting.

#### d) Follow Up Re: Online Banking

Information received from Nat West Bank is that online banking is not permitted where there are 2 signatures required for transactions.

**ACTION** Refer to September when the Trustees are established after the Parish Council elections

e) **CORGI Fund raising** – No report this month.

**4. Playing Fields Maintenance**

The Health and Safety Playground Inspection reports for January have been received from the contract groundsperson.

The groundsman has offered to undertake the repair of the safety surface.

**Groundsman's Annual Review**

The Trustees are more than satisfied with the groundsman's work to date and will review it again in one years' time.

The football goal mouth will be repaired in the spring when the matches have finished.

**6. Community Centre Management Committee Report**

There has been no meeting recently. It was noted that there has been an increase in regular and other bookings.

**7. Child Okeford Recreation Ground Improvements (CORGI Project)**

The application to Sport England is progressing for the Pump Track.

**8. Any Other Matters of Interest**

It was suggested that when this Trust becomes a formal charity then it can apply for Gift Aid.

The next Meeting of the Trust will be the be held on **MONDAY 4<sup>th</sup>. March 2019** at the Community Centre immediately following the Parish Council Meeting

**The Chairman closed the Meeting at 8.10pm.**

**Signed .....** **Dated .....**

***NOTE: These minutes will not be formally approved until signed to that effect by the Chairman at the next Meeting***